

MAY 4, 2018 MEETING

The Southern State Community College Board of Trustees met on Friday, May 4, 2018 at Southern State Community College, Central Campus, 100 Hobart Drive, Hillsboro, Ohio.

At 4:30 p.m., Chair De Bruin called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker  
Trustee Mike Pell  
Trustee Brian Prickett, Vice Chair  
Trustee Lynn Stevens  
Trustee Kristy Wilkin  
Trustee Brian DeBruin, Chair

Absent:

Trustee Paul Hall  
Trustee Kyle Rudduck

18.30

Consideration of Agenda

Trustee Pell moved and Trustee Prickett seconded that the May 4, 2018 agenda be approved.

Roll Call Vote was as follows:

Yes, acceptance of May 4, 2018 agenda:

Trustee Mike Pell  
Trustee Brian Prickett, Vice Chair  
Trustee Lynn Stevens  
Trustee Kristy Wilkin  
Trustee Doug Boedeker  
Trustee Brian De Bruin, Chair

18.31

Motion to go into Executive Session

At 4:32 p.m., Trustee Stevens moved and Trustee Boedeker seconded that the Board go into executive session for the purpose of discussing the sale or purchase of property and collective



recognized at a future time. Additionally, Dr. Boys reported that Rachel Cummings was recently appointed to the Board for a term beginning May 18, 2018.

18.35

### Financial Reports

In addition to the written March and April financial reports, Mr. Buck

Trustee Kristy Wilkin  
Trustee Doug Boedeker  
Trustee Brian De Bruin, Chair

18.38

### Report from the Finance Committee

Trustee Pell provided the minutes of the April 19, 2018 Finance Committee meeting and based upon that meeting,



noted such a policy was required in the most recent biennium budget. The recommended policy is as follows:

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- A. Textbooks and other materials are selected by faculty for the benefit of student learning. The College affirms the right of faculty to select the best course material available for a given course while also acknowledging responsibility in developing and supporting a variety of textbook affordability measures. In accordance with House Bill 49, Southern State Community College has adopted the following policy for faculty to follow when selecting and assigning textbooks and instructional materials.
  
  - B. It is the policy of the College that faculty, staff and students have appropriate options as well as pertinent and timely information when selecting and purchasing textbooks. To this end, the College encourages the following:
    - 1. Consideration of educational content, necessity of course materials, and cost when making textbook and course material selections.
    - 2. Timely selection and adoption of textbooks so that students may have a meaningful opportunity to explore budget sensitive options.
    - 3. When possible, faculty are encouraged to adopt texts for multiple years as a means of reducing costs to students.
    - 4. Where appropriate, consider use of open-source textbooks and course materials.
    - 5. Select required textbooks and other educational materials which allow for resale and reuse.
  
  - C. Compliance with all federal (Higher Education Opportunity Act) regulations regarding transparency in posting of selected texts is required. This includes price disclosure, copyright dates, ISBN numbers, book title, authors, and publisher information.
  
  - D. Faculty may require textbooks and other materials either self-authored or in which the faculty has financial interest when it has been determined that those material are best suited to meet the course objective. However, pursuant to Section 3.13 of the Policy and Information Manual, no member of the College community may profit

